


**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
 BUKIDNON PROVINCIAL OFFICE
 INDICATIVE ANNUAL PROCUREMENT PLAN - NON-CSE FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)													
	A.1 Common Office Supplies and Equipment	PO BUK	NO	NP-53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	30,000.00	30,000.00		
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER													
	B. 1 Common Office Supplies and Equipment	PO BUK	NO	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in	as the need arises				GoP	196,000.00	196,000.00		
	B.2 Computer Ink/Cartridges	PO BUK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	248,000.00	248,000.00		
	B.3 Office Supplies and Equipment	PO BUK	NO	NP-53.9 - Small Value Procurement	as the need arises				GoP	125,000.00	125,000.00		
	B.4 Vehicle Maintenance Supplies and Materials	PO BUK	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant	as the need arises				GoP	380,000.00	380,000.00		
	B.5 Vehicle Maintenance Supplies and Materials	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	150,000.00	150,000.00		
C. OTHERS													
	C.1 Communications												
	C.1.1 Landline	PO BUK	NO	Direct Contracting	as the need arises				GoP	120,000.00	120,000.00		
	C.1.2 Mobile (Postpaid)	PO BUK	NO	Direct Contracting	as the need arises				GoP	150,000.00	150,000.00		
	C.1.3 Postage and Courier Services	PO BUK	NO	Direct Contracting	as the need arises				GoP	18,000.00	18,000.00		
	C.2 Power Consumption	PO BUK	NO	Direct Contracting	as the need arises				GoP	180,000.00	180,000.00		
	C.3 Water Utilities	PO BUK	NO	Direct Contracting	as the need arises				GoP	30,000.00	30,000.00		
	C.4 Printing Services (Accountable Forms)	PO BUK	NO	NP-53.5 Agency to Agency	as the need arises				GoP	50,000.00	50,000.00		
	C.5 Printing Svices (Brochures, Newsletter, Publication, Tarpaulin, etc.)	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	40,000.00	40,000.00		
	C.6 Tokens and Other Corporate Give Aways	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	30,000.00	30,000.00		
	C.7 Catering Services	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	230,000.00	230,000.00		
	C.8 Website Hosting	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	22,000.00	22,000.00		
	C.9 Miscellaneous	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	100,000.00	100,000.00		
	C.10 Labor Services	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	1,600,000.00	1,600,000.00		
	C.11 Transportation Services	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	300,000.00	300,000.00		
	C.12 Preventive Repair and Maintenance												
	C.12.1 Building Supplies and Materials for repair & maintenance	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	100,000.00	100,000.00		
	C.12.2 ICT Equipment Supplies and Materials for repair & maintenance	PO BUK	NO	NP-53.9 Small Value Procurement	as the need arises				GoP	25,000.00	25,000.00		
										4,124,000.00	4,124,000.00		


Prepared by:


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Certificate Funds Available/
 Certifies Appropriate Funds Available:


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Approved:


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